

PROCESS FOR SUBMITTING VARIETIES FOR REGIONAL TRIALS

Dear Collaborator,

Below is a summary to guide you in preparing and submitting new varieties for CIMMYT and IITA Regional Trials.

1. CIMMYT-Kenya, CIMMYT-Zimbabwe and IITA conduct separate regional trials that are intended mainly for the region each of these offices work in.
2. Decide on promising varieties to submit based on performance in your previous trials. Note: Be sure that you will have at least 15 kgs of good quality seed of each entry you plan to send.
3. Contact CIMMYT Regional Offices (Zimbabwe and Kenya) and IITA (Nigeria) and inform the relevant office about the number of entries you intend to submit.
4. For southern Africa the entry list should be received by August 15 each year. For eastern Africa and western Africa the entry list should be received by 5 January each year.
5. Please submit to CIMMYT or IITA a written commitment that you will evaluate the trial in which your entry or entries is/are entered. CIMMYT and IITA require that a collaborator submitting entry/entries should evaluate one set of the trial for each entry submitted. It is expected that the data will be returned to CIMMYT or IITA in due time (data to be received at CIMMYT or IITA within 3 weeks of harvest of the trial).
6. Send to CIMMYT or IITA a GMO-Free Declaration for the seed you intend to send from the designated Biosafety Authority in your Country (Contact CIMMYT Regional Offices (Zimbabwe and Kenya) and IITA (Nigeria) for a List of Biosafety Authorities in your country).
7. Upon receiving the GMO-Free Declaration, CIMMYT and IITA will send you an Import Permit for the seed.
8. Using the Import Permit received from CIMMYT or IITA, obtain a Phytosanitary Certificate from your Plant Health Authority or Seed Services.
9. For each entry you want to send for the Regional Trials, prepare 15kg of seed that is of highest purity and quality to send to CIMMYT and/or IITA. Seed must be of the highest purity and quality otherwise it may be impounded and destroyed by Customs and Plant Protection Services in the receiving country.
10. Send the seed together with:
 - ✓ The Phytosanitary Certificate
 - ✓ A copy of the Import Permit you received from CIMMYT or IITA
 - ✓ A copy of the GMO-Free Declaration from your country
 - ✓ Any other documentation required
11. Use a reliable courier to send the seed to CIMMYT or IITA. If in doubt about couriers, contact CIMMYT or IITA for assistance.
12. Seed must reach
 - a. CIMMYT-Zimbabwe no later than 30 September for entering the Southern Africa regional trials,
 - b. CIMMYT-Kenya no later than 31 January for entering the East Africa regional trials and
 - c. IITA no later than 28 February for entering the West Africa regional trials
13. As soon as you send the seed advise CIMMYT and IITA and provide shipment details to expedite follow-up and clearance in the receiving country.

Contacts

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